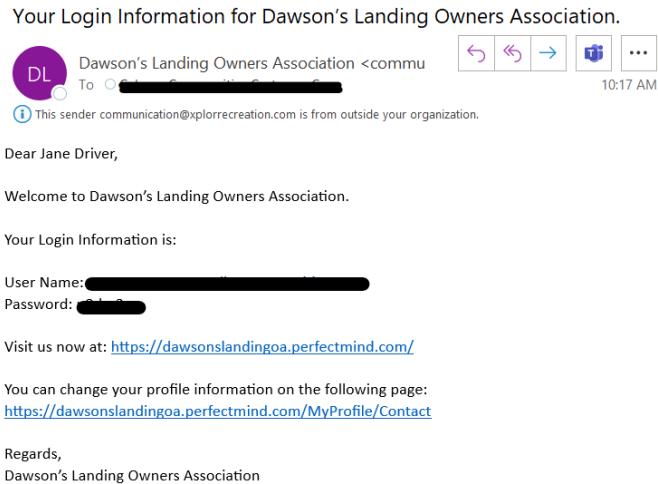


## PerfectMind Login Instructions November 2023

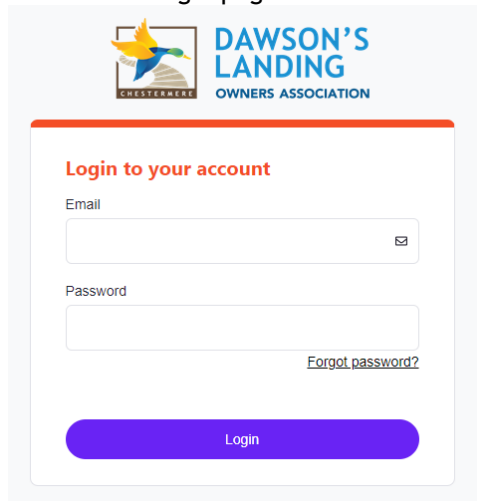
### How to login for the first time?

Now that we have a method to pay fees online, we are sure you have some questions about how to login for the first time. Please see our step-by-step instructions on how login using PerfectMind.

You will receive login details in an email. The email will look like this:



Click on the links in the email and you will be able to sign into your account using the login details in the email. Your login page looks like this:



Use the email address and password provided in the email you received, and log in. You will immediately be prompted to create a new password:



### Password Reset

You've logged in with a temporary password. Please enter a new password below.

New Password


Confirm New Password

[Save](#)

Once you've created a new password, you will need to log in again, but this time with your new password.

You've now successfully logged in to your DLOA membership portal, and should be able to view your account details, including fees owed.

Your account will look like this:



**Dawson's Landing Owners Association**  
403-253-3311


Jane Driver

[My Info](#)

[Back to Client List](#)

### Family Member Detail

[Edit](#) [Manage Login](#) [Add Family Member](#) [Invoices](#)



**Jane Driver**  
[Test Account](#)

Shared Credit	Past due	Balance
<b>\$0.00</b>	<b>\$5.07</b>	<b>-\$5.07</b>

**General Information**

First Name: Jane  
Last Name: Driver  
Age: 38  
Birthday: 21/01/1985  
Third Party User Identifier:  
I acknowledge I am over 18 years of age: --None--

**Contact Information**

Primary Phone Type: Mobile  
Primary Phone: 4033906663  
Mailing: 123 Test Ave.  
Calgary, Alberta  
Canada, A1B2C3

Secondary Phone Type: Work  
Secondary Phone:  
Email: [customercare@qualicocommunities.com](mailto:customercare@qualicocommunities.com)

**What do I do if my information isn't correct?**

You can change your email address and mailing address on file directly in this portal. If you notice that your name is misspelled, please email [admin@dawsonslandingoa.com](mailto:admin@dawsonslandingoa.com) and provide us with your Ambleton address and correct spelling of your name and we will ensure our records are corrected.

Thank you,

Your Dawson's Landing Owners Association